

***Manhattan Housing Authority:
Who We Are***

The Manhattan Housing Authority (MHA) is a not-for-profit organization committed to providing decent, safe and affordable housing to eligible applicants. MHA is governed by a Board of Commissioners, and receives the majority of its funding from the U.S. Department of Housing & Urban Development (HUD).

***What is the Section 8
Housing Choice Voucher (HCV)
Family Unification Program?***

The Section 8 Family Unification Program (FUP) assists families where there is a threat of a child or children being removed from the home due to inadequate housing, or where inadequate housing is a barrier to re-uniting a child or children with the family. Youths who have left the foster care system may also be eligible. Participants rent from private landlords, receiving monthly rental assistance based on their income and the total rent for the unit.

**Landlords and the Section 8
Family Unification Program**

The Section 8 FUP program offers many benefits to landlords. Landlords have the security of knowing that the portion of the rent paid by MHA will be received each month. Landlords also keep their right to enforce the lease if the participant does not pay their portion of rent or commits other lease violations.

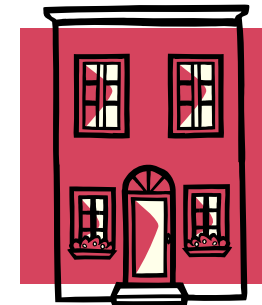
If you are a landlord with questions about the Section 8 HCV Family Unification Program, please feel free to contact us. We are happy to answer any questions that you may have.



P.O. Box 1024
300 N 5th Street
Manhattan, KS 66505
Phone: 785 776 8588
Fax: 785 537 0269
www.mhaks.com



**Manhattan Housing Authority
Section 8 Housing Choice Voucher
Family Unification Program**



**KEEPING FAMILIES
TOGETHER THROUGH
AFFORDABLE HOUSING**

Who Are Section 8 FUP Families?

Families must be receiving services through TFI Family Services, Inc. (TFI). TFI determines if the family meets FUP eligibility guidelines, and then refers the family to the Housing Authority. The Housing Authority determines if the family meets Section 8 Housing Choice Voucher income limits and other eligibility guidelines. If the family is certified as eligible for the FUP by TFI and meets MHA Section 8 HCV guidelines, they will be issued a voucher to search for housing.

Where Are Section 8 Properties?

Section 8 FUP assisted units can be located anywhere within the Housing Authority's service area, which includes Riley County and 15 miles outside of City limits. FUP families search for the home that is best for them. If the landlord agrees to participate in the program, the Housing Authority and the landlord will enter into an agreement for the Housing Authority to make payments to the landlord on the participant's behalf.

How Do I Apply for Section 8 FUP?

Applications are the same as the Section 8 HCV program, and can be obtained at the MHA Administrative Office or on-line at www.mhaks.com. The instruction form on the application will provide more information about the FUP program. To qualify for the FUP program, you must be receiving services from TFI. However, anyone can apply for the Section 8 HCV program, so even if you are not eligible for a Family Unification Program voucher, you may be eligible for a regular voucher when your name reaches the top of our waiting list. Please call our office if you need help applying.

How Do I Know If I Am Eligible?

Eligibility for Section 8 FUP assistance is determined by many things. You must first be certified eligible by TFI. After that, you must meet the income guideline based on the number of people in your family. Income guidelines are available on our website, or you may call our office. You must provide Social Security cards and birth certificates for all household members, income verification and other documentation. The Housing Authority is also required to conduct criminal background checks for all household members before they can receive assistance.

How Much Will My Rent Be?

The amount of rent you pay will depend on many things, such as your income, the amount of the rent for the unit you choose, the utility services you pay, and the HUD guideline for your voucher. Typically, participants pay 30% of their monthly adjusted income for rent. The Housing Authority pays the difference between the 30% and the actual rent for the unit, with some exceptions. Section 8 FUP does not pay for the Security Deposit when you move in, and you are responsible for any damages to the unit, just like any other renter.

Anything Else I Should Know?

Yes! It is **very** important that we have your correct mailing address. If your address changes after you apply, please be sure to notify us IN WRITING so that we can get you the information you need. You will be contacted by mail when you are close to the top of the waiting list. If we do not have your correct mailing address, you might miss your chance and be dropped from our waiting list and be required to re-apply!